TENANT / OWNER PUNCH LIST

Reset Form | Print Form

PROJECT:		CBG&A, INC. PROJECT NO:
NAME:		UNIT PHONE:
PERMANENT PHONE:	MOBILE PHONE:	FAX NO:
UNIT ADDRESS:		UNIT NO:
CITY:	STATE:	ZIP CODE:
EMAIL:		

Instructions: This form is meant to document construction-related issues and allow individuals access to the project close-out process to assist the Architect in resolving disputes. Use the space provided to describe, in as much detail as possible, the issues of concern. If you need more space, please continue on the back of the page or use additional sheets of paper. Attach copies of related documents and records obtained during the course of the matter, if possible.

Statement of Person Filing this Form: In filing this form, I understand that if I have any questions concerning my legal rights or responsibilities at this time, it is suggested that I contact a private attorney. I understand that a copy of this form, and any additional information attached to this form, may be sent to the person which the construction-related issue(s) is directed. I certify that the above statements are true and accurate to the best of my knowledge. I understand that any misrepresentation of facts made with the intent to mislead or deceive constitutes fraud.

DATE: SIGNATURE OF PERSON FILING THIS FORM:

C. B. Goldsmith and Associates, Inc. License No. AA-C 001479
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